


DIGITALLY APPLYING FOR A JOB

INFORMATION AND DATA LITERACY > 1.1 BROWSING, SEARCHING AND FILTERING DATA, INFORMATION AND DIGITAL CONTENT > COMMUNICATION & COLLABORATION > 2.1 INTERACTING THROUGH DIGITAL TECHNOLOGIES > 2.2 SHARING THROUGH DIGITAL TECHNOLOGIES > 2.3 ENGAGING IN CITIZENSHIP THROUGH DIGITAL TECHNOLOGIES > DIGITAL CONTENT CREATION > 3.1 DEVELOPING DIGITAL CONTENT > PROBLEM SOLVING > 5.2 IDENTIFYING NEEDS AND TECHNOLOGICAL RESPONSES

TARGET GROUP	AGE GROUP	PROFICIENCY LEVEL	FORMAT	COPYRIGHT	LANGUAGE
Immigrants/ Refugees, Job seekers, School drop outs	Adults	Level 2	E-learning	License fee	Dutch

 This resource covers multiple competency areas. An e-learning programme for adults explaining how to use digital technologies to search and apply for jobs. It covers the use of e-mail, Facebook, LinkedIn, Google alerts and YouTube video CV. Contains 5 modules with video, text and exercises and pdf reference booklets. Includes voice guidance and feedback on answers.

General Objective Skillset building

Preparation time for facilitator 1 - 2 hours

Competence area 1 - Information and data literacy, 2 - Communication & collaboration, 3 - Digital content creation

Time needed to complete activity (for learner) 2 - 5 hours

Name of author WERK-portal.nl

Support material needed for training Workbook, textbook

Resource originally
created in

Dutch

WORKSHOP DIRECTIONS

1 **Link to e-learning website**

<https://werk-portal.nl/#/programmas/werk-zoeken-en-solliciteren/digitaal-solliciteren>