

## **STARTING WITH WORD**

DIGITAL CONTENT CREATION > 3.1 DEVELOPING DIGITAL CONTENT > PROBLEM SOLVING > 5.2 IDENTIFYING NEEDS AND TECHNOLOGICAL RESPONSES

| TARGET GROUP | AGE GROUP | PROFICIENCY<br>LEVEL | FORMAT     | COPYRIGHT   | LANGUAGE |
|--------------|-----------|----------------------|------------|-------------|----------|
| All          | Adults    | Level 0, Level 1     | E-learning | License fee | Dutch    |

This resource covers multiple competency areas. An e-learning programme for adults teaching basic skills in using Word. From text markup to inserting images and objects. Contains six chapters with theory and exercises and a final test. No voice guidance. The programme is available for individual learners upon purchasing a monthly/yearly subscription. Organisations need to purchase a license which can be customized to their needs.

| General Objective                              | Skillset building                                 |
|--|---|
| Preparation time for facilitator               | 1 - 2 hours                                       |
| Competence area                                | 3 - Digital content creation, 5 - Problem solving |
| Time needed to complete activity (for learner) | 0 - 1 hour  |
| Resource originally created in                 | Dutch   |



## **WORKSHOP DIRECTIONS**



## Link to e-learning website

https://academieportal.nl/skillsacademy/courses