Guide: Evaluation After A Workshop
Celebrate your successes and improve your workshops further

14 main questions to consider after your workshop...

1. Do you think the workshop was valuable/useful for the participants?

2. What worked well during your workshop?
   For example, was the atmosphere of the workshop positive?

3. Were the resources from the Digital Travellers Library of Resources helpful?
   If not, why not? For example, was the format or language of the resource a problem?

4. Was the level of the activities appropriate for the learners?
   Were all participants able to participate in the workshop?

5. Was the choice of activities relevant for the learners?
   Were participants able to see the relevance of their learning for their daily lives? If not, how could you ensure that learners understand this during your future workshops?

6. How did you find the workshop’s format - either online, hybrid or in person?
   Why do you think that was the case?

7. How did you find managing the timing during your workshop?
   Were the stages too short or long? Did participants remain concentrated throughout?

8. Did you observe any specific needs of the participants?
   How could you take these into account and respond to them in the future?

9. Do you think that the workshop was a positive learning environment?
   If not, why not? How could you ensure your next workshop is a positive learning environment? For example, by reducing the number of participants in one workshop.

10. How did you find trying to balance all aspects of the educational triangle?
    Find out more about the educational triangle in the module My Role as a Facilitator.

11. Did you face any challenges during the workshop?
    How did you respond to these? Can you think of any alternative responses?

12. What could have worked better during the workshop?
    What could you change in future workshops in response?

13. What can you learn from the feedback from participants?
    Ask participants for feedback.

14. Do you have any further reflections about your workshop?

Congratulations on delivering a workshop!
You are closing the digital divide